



**Army Winter Sports Association**  
Patron HRH The Duke of Kent KG GCMG GCVO ADC  
Charity Number 1146256

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16-4

AWSA/5

23

23 Oct

**MINUTES OF THE 2023 ANNUAL GENERAL MEETING HELD AT THE CAVALRY AND GUARDS CLUB ON THURSDAY 23 OCTOBER 2023**

Reference:

A. AWSA 516-4 (2023) dated 8 Sep 23.

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| Present   | Brig J Fossey<br>Brig S Crossfield<br>Brig L Daley<br>Col G Sefton<br>Lt Col J Rhodes<br>Lt Col K Badham-Thornhill<br>Lt Col Simon Dunk<br>Lt Col (Retd) SAJ Davis<br>Maj Richard Wright<br>WO2 G Holmes<br>Ms L Giles<br>Mrs L Turkington<br>Mrs J Daniell | Vice Chair (Trustee)<br>Dir Ice<br>Chair Nordic<br>Sponsorship Sec<br>Deputy Screening Manager (Trustee)<br>PF Manager<br>Telemark<br>Ops Mngr<br>Sec Telemark<br>Sec Luge<br>Trustee<br>Finance Officer – via Teams<br>Admin Officer |
| Via Teams | Col David Eadie<br>Lt Col (Retd) Mark Goodson - Nordic<br>Lt Col Dafydd Howells - Telemark<br>Phillip Crammond<br>Recce Timmins<br>Lloyd Morgan   | Richard Blizzard<br>Adam Edris<br>Samantha Bird<br>Steven Barlow<br>Kelly Richards<br>Sean Greaves  |

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| <p><b>Item 1 – Introduction and Opening Address</b></p> <ol style="list-style-type: none"> <li>1. The Vice Chair welcomed all to the AGM and explained that the Chair had sent his apologies for not attending owing to unforeseen circumstances but hoped to be available for the CTP.</li> <li>2. He thanked the Cavalry and Guards Club for providing the venue, the attendees, and the discipline ctte's for all they do to get so many soldiers on snow and ice on an annual basis. Then advised everybody that the AGM was a mandatory requirement and that as a Chairty we were bound by law to hold one AGM per year; this was to be reported to the Charity Commission as part of its annual report.</li> <li>3. He then said that he wanted to alert all members that despite some tricky financial conditions, he was pleased to report that the Winter Sports programme for season 2023/24 had received the green light form Amry HQ and that the Assn was in a good place to deliver against all 8 disciplines. We were, however, to remain alive to an ever-changing situation over the coming weeks and months.</li> <li>4. Finally, he explained that Army Sport had changed the name of the positions responsible for running the various sports, such that the Secretary was now to be known as the Operations Manager (Ops Mngr).</li> </ol> | <p><b>All</b></p> |
| <p><b>Item 2 – Minutes of the 2022 AGM</b></p> <p>The Op Mngr advised that the Minutes of the 2022 AGM were on the Website and had been distributed to those members of the Management Board who had attended the earlier mtg.</p>  | <p><b>All</b></p> |
| <p><b>Item 3 – Matters Arising from the 2022 AGM</b></p> <ol style="list-style-type: none"> <li>1. The Ops Mngr explained that during the 2022 mtg a proposal was made to raise the cost of the Membership Fees. At the time the Assn had forecast a slowing down of sponsorship income whilst Army Sport was seeking to reduce its Operating Grant to the AWSA, any shortfall would therefore need to be generated from within the Assn through Memberships.</li> <li>2. The 2022 mtg concluded with an Action on the Op Mngr to conduct a review and report back by the 2023 AGM. Following such discussions and with the sponsorship secretary reporting that the AWSA had benefitted from an internal drive to increase sponsor income, the AWSA reported a healthy 'Year End' audit report. It was therefore agreed that the AWSA should not seek to generate more funding than was required particularly if this was to be borne SP.</li> <li>3. The Memberships Fee of £15 pppy would remain for the foreseeable future and the Assn would not revisit this for several years, unless of course there was a requirement to do so. No Further Action Required.</li> </ol>   | <p><b>All</b></p> |
| <p><b>Item 4 – Chair's Report of the 2022/23 Season</b></p> <p>The Vice Chair briefed the AGM on the Chairs Annual Report. A copy of the report is at Enclosure 1.</p>  | <p><b>All</b></p> |

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| <p><b>Item 5 – The Assn financial Report</b></p> <ol style="list-style-type: none"> <li><b>1. Programme Review</b> – The review conducted over the past 18-months was considered a success. Although the AWSA budget had received a further in year cut, it was able to report that it had been spared a complete reduction of funding and the season had been secured with funds being committed for the season. It was to be noted that Battlefield Studies and AT had been taken as in-year saving measures.</li> <li><b>2. Auditor Report</b> – The Accounts have been Audited by Wilsons. At the time of the AGM only the draft accounts were available for viewing. The Assn was able to report that it was in a healthy position with no adverse comments from the auditors. A copy of the Draft Report is at Enclosure 2. The final signed copy of the report would be published on the Website once received.</li> <li><b>3.</b> The Managing Trustee then provided a brief account of the AWSA Financial Summary, a copy of which is at Enclosure 3.</li> <li><b>4. Sponsorship</b> – The Sponsor Sec reported that income had risen from c £142 in 2022 to c £160 for the coming season. There were a number of new sponsors, and some had increased their support on account of what they saw during the 2022/23 season. He asked to be notified of all sponsor engagement/contact and that details were to be passed to him for onward negotiations. This was to protect the AWSA from companies being ‘double tapped’.</li> <li><b>5.</b> The Ops Mngr then advised that work was still in train to enable Army Sport to formally engage with Team Forces, it was hoped such work would reach a successful conclusion before the start to the coming season. The potential existed for additional sponsor income to be realised in year.</li> </ol> | <p><b>All</b></p> |
| <p><b>Item 7 – Statement of Training Requirement</b></p> <ol style="list-style-type: none"> <li><b>1.</b> The Ops Mngr explained that in 2022 he applied for funding through Army Sport for the use of SP to qualify through the BASI Ski Instructor scheme. The 2022 pilot had been successful and so a further c £24K was bid for and approved for the 2023/24 season. To date c £7K has been provided for qualifications to be gained.</li> <li><b>2.</b> It was further raised that there was a shortage of Timings and Calculations qualified personnel across all disciplines. Maj Jonney Gillespie was asked to investigate this and also if there was any other shortfall in key safety officials.</li> </ol>   | <p><b>All</b></p> |
| <p><b>Item 8 – Assurance Plan</b></p> <ol style="list-style-type: none"> <li><b>1.</b> The Vice Chair explained that the AWSA had spent the last couple of years trying to finalise an assurance process, the unglamorous activity that sits behind the scenes at all events, beyond what ‘looks’ and ‘smells’ good. The AWSA needed to look a little deeper with an extra external set of eyes, this was to be the first phase of the longer term programme.</li> <li><b>2.</b> The Op Mngr then advised the following visits would take place this season:</li> </ol>   | <p><b>All</b></p> |

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| <ul style="list-style-type: none"> <li>a. The Vice Chair and Ops Mngr would visit 5 x Exercises in Austria during one visit in Nov.</li> <li>b. The Vice Chair would visit Ex TELEMAR TITAN.</li> <li>c. The Ops Mngr and Vice Chair would visit The Alpine Championships.</li> <li>d. It was likely the Ops Mngr would visit Ex RUCKSACK.</li> <li>e. The Ops Mngr would visit the Ice Championships along with the CEO Army Sport.</li> </ul>  |            |
| <p><b>Item 9 – Calendar and Appointments</b></p> <ol style="list-style-type: none"> <li>1. The Ops Mngr reported that the full programme of activities had been confirmed and was posted on the AWSA Website.</li> <li>2. Additionally, the AWSA was able to report all its appointments were filled and there were no new Board members. However, the members should be aware that a replacement President would need to be identified for when the current President retires from service at the end of the current season.</li> <li>3. It was suggested that the next CGS might be invited as successor given that the position had been filled by CGS since created in 1948.</li> <li>4. The Ops Mngr expressed upon the members the importance of securing the current CGS in an honorary role given his long-standing relationship with the AWSA and its supporters from across industry. The AWSA was to review its Honorary positions and Patrons over the course of the next 6-months.</li> </ol> | <b>All</b> |
| <p><b>Item 10 – Communications</b></p> <ol style="list-style-type: none"> <li>1. The Ops Mngr reported that the Website was the central repository for all key information associated with the AWSA and that Jana Daniell, was to be thanked publicly for all her work in creating and managing the Website and Social Media platforms.</li> <li>2. The Snow and Ice Magazine would normally have been issued to coincide with the annual Season Launch CTP, but given the CTP had been moved to the left by 4-weeks, the magazine will be issued at its normal time in Nov.</li> </ol>  | <b>All</b> |
| <p><b>Item 11 – Any Other Business</b></p> <ol style="list-style-type: none"> <li>1. Sec Telemark raised the issue of UOTC personnel competing at the ISSSC for the Telemark Team; they could compete but were not able to represent the Army or receive awards were they to win as they had not completed their Delta course?</li> <li>2. After much debate it was agreed that the Ops Mngr would investigate further and report back once an answer had been established. <b>After mtg Note</b> – Following discussions with key personnel within the RMAS centered on the UOTC policy, there appears to be no reason why UOTC OCdts cannot compete. However, on review of JSP 660 it states that they cannot compete at the IS competition, but with no explanation as to why.</li> </ol>   | <b>All</b> |

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| <p>3. The Op Mngr discussed this further with the Sec UK AFSB who advised the following:</p> <p><i>For the RAF and Army they are part of the respective service whilst the RN are not and to ensure a level playing field previous reserves paper (before my time) agreed that it would be as the table in 660 ie ineligible for ~IS and UKAF.</i></p> <p><i>That said OCdts an agenda item for the next SBon 14 Nov 23 when we will get an updated view of the issue.</i></p> |                   |
| <p><b>Item 12 – Chair Closing remarks</b></p> <p>The Vice Chair closed the meeting by thanking all members of the Assn for their continued support, then made a particular point of thanking the Center office team for all their hard work and efforts in support of the AWSA, mentioning Lea Turkington, the AWSA Finance Officer and Jana Daniell, the Media and Website manager who were present on the day. Thereafter, the AGM concluded.</p>                            | <p><b>All</b></p> |

*SAJ Davis*

Lt Col SAJ Davis  
Ops Mngr AWSA  
for Chair

Enclosures:

1. Chair's Annual Report 2022/23 Season
2. Draft Audited Accounts
3. Finance Summary
4. Season 2023/24 Calander

Distribution:

Association Members

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